

DEED OF GIFT

I, the undersigned Donor, donate and convey to the Archives, Chatham University, Pittsburgh, Pennsylvania on all rights, title, and interest that I possess in the following materials:

Description: _____

I estimate that the monetary value of the collection *does* *does not* exceed \$5,000.00. Please attach a copy of the appraisal form for those donations valued over \$5,000.00.

I understand that the location, retention, cataloging, and preservation of the materials or other considerations relating to their use or disposition are at the discretion of the Archives, Chatham University in accordance with institutional policy. Materials added to the collections shall be accessible to all persons qualified to use materials in the Chatham University Archives, subject to the terms and conditions, if any, stated below.

Terms and Conditions: _____

Copyright Interests

____ I represent and warrant that I control the copyright in some or all of the donated materials. (Please indicate below the materials for which you control the copyright and the nature of your copyright control e.g., sole/joint owner, heir, literary executor, trustee.)

____ I do not control copyright in any of the donated materials.

____ To the best of my knowledge, the copyright is controlled by

Name: _____

Address: _____

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Copyright Conveyance

If you wish to transfer, convey, and assign to the Chatham University Archives any copyright which you control in the above-named materials, subject to the limitations, if any, stated below, please initial here: _____

Limitations: _____

I represent and warrant that I am the sole owner of the materials described above and that I have full right, power, and authority to give the materials to the Archives, Chatham University, Pittsburgh, Pennsylvania. I have received an explanation of all terms and conditions of this Deed of Gift and agree to them as indicated by my signature below.

If applicable, I understand the sections on "Copyright Interests" and "Copyright Conveyance" and acknowledge that the information I have provided is accurate.

Donor's signature: _____

Date: _____

Donor's name and address: _____

(PLEASE PRINT) _____

SSN: _____ Phone Number: (____) _____

The Chatham University Archives gratefully acknowledges receipt of this gift and agrees to the stipulations outlined above, subject to acceptance by the Board of Trustees.

Director's signature: _____

Date: _____